

App #

**NORTH CAROLINA BOARD OF NURSING
PO BOX 2129
RALEIGH, NC 27602**

- The following information must be received by the Board before your application can be processed.
- Additional information may be requested following review of application and documents submitted.
- Mail this form and all required information to the Board at the address above to the attention of Endorsement Department.

Name _____

Address _____

If you checked yes on your endorsement application that you have ever been convicted of a misdemeanor/felony (other than minor traffic violation) or do you have any charges pending whatsoever:

The Board has determined that criminal behavior is highly relevant to an individual’s fitness to practice professional nursing. Therefore, all criminal convictions must be reported.

SUBMIT with this form:

- (a) A written explanation describing each incident and the facts that led up to the criminal conviction
- (b) CERTIFIED copies of the charges and conviction
- (c) Evidence the conditions of the conviction have been met

(Contact the county court clerk in the jurisdiction where the conviction occurred for certified copy of convictions.)

If you checked yes on your endorsement application that you have had or you now have pending, action against a nursing license issued to you by another state/province. This includes revocation, suspension, restriction, probation, reprimand, censure, participation in an alternative chemical dependency program in lieu of disciplinary action, or any other disciplinary proceedings. SUBMIT with this form:

- A detailed written explanation of the circumstances relating to the charges, what action was taken, and in which state(s)/province(s).

If you checked yes on your endorsement application that you have been denied licensure in another state/province.

SUBMIT with this form:

- A detailed written explanation of the circumstances relating to the denial, and in which state(s)/provinces(s).

If you checked yes on your endorsement application that you have been listed as a Nurse Aide and have had findings against your listing. SUBMIT with this form:

- A detailed written explanation and all documents relating to finding.