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**NORTH CAROLINA BOARD OF NURSING  
Additional Clinical Site Request  
Nurse Aide II Course**

<b>Nurse Aide II Course</b>		
<b>Course Code(s)</b>		
<b>Course Director</b>		
<b>Course Coordinator</b>	<b>Email</b>	<b>Phone</b>
<b>Clinical Site Name</b>		
<b>Clinical Site Address</b>		
<b>Clinical Site Contact Person</b>		

\_\_\_\_\_  
Signature - Course Coordinator

\_\_\_\_\_  
Date

Please send a copy of the Letter of Acceptance or Agreement between your NA II course and the new clinical site to [education@ncbon.com](mailto:education@ncbon.com) or via postal mail:

**NCBON  
Education and Practice Dept.  
PO Box 2129  
Raleigh, NC 27602**

The agreement referenced above must include the signature of the course coordinator and the chief nurse officer (CNO) from the clinical facility. Each NA II course must verify with DHSR that the clinical site can accept nurse aide students. Approval from NCBON must be provided prior to student participation.

Rev 10/18/19