Application to Establish a Nurse Aide II Course  
or  
Add/Change a Nurse Aide II Offering  
Use of Clinical Agency

Part A – Must be completed by coordinator of Nurse Aide II course requesting use of clinical agency.

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TO:
Name and Title of Clinical Agency
DON
Name of Agency
Address

FROM:
Name and Title of Nurse Aide II Course Coordinator
Name of Nurse Aide II Course
Address
Clinical Site Address
Clinical Site Contact Person

The above mentioned program is requesting approval to utilize your clinical agency as a part of their Nurse Aide II course. Students will be directly supervised by a NCBON approved NA II instructor at all times. The student population will be (check one):

- All students will be 18 years of age or older
- Some students may be less than 18 years of age

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<tr>
<th>Date</th>
<th>Signature Nurse Aide II Course Coordinator</th>
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Phone
Print Name and Title

Serving the Public through Regulatory Excellence

Revised August 2021
Part B – *Must be completed by Director of Nursing for the Clinical Agency*

The agency agrees to provide appropriate clinical experiences for the NA II student population described above.

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<th>Date</th>
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The agreement referenced above must include the signature of the course coordinator and the chief nurse officer (CNO) from the clinical facility. Each NA II course must verify with DHSR that the clinical site can accept nurse aide students. Approval from NCBON must be provided prior to student participation.