

21 NCAC 36 .0406 is proposed to be amended as follows:

21 NCAC 36 .0406 TRAINING FOR MEDICATION AIDE TRAINING REQUIREMENTS AIDES IN
A NURSING HOME

~~(a) Faculty for the medication aide training program shall:~~

~~(1) have an active, unencumbered license to practice as a registered nurse in North Carolina;~~

~~(2) have had at least two years of practice experience as a registered nurse that includes medication administration;~~

~~(3) have successfully completed an instructor training program approved by the Board according to these Rules; and~~

~~(4) maintain Board certification as a medication aide instructor.~~

~~(b) A medication aide instructor certification shall be renewed every two years provided the following requirements are met:~~

~~(1) the individual has taught at least one medication aide training program within the preceding two years; and~~

~~(2) the individual has reviewed program changes approved by the Board and posted on the Board's website at www.ncbon.com.~~

~~(c) An applicant for a medication aide training program approved by the Board shall have a high school diploma or High School Equivalency.~~

(a) An entity seeking Board approval to offer a training for medication aides in a nursing home shall be one of the following:

(1) a state-licensed proprietary school approved as defined in G.S. 115D-87;

(2) a licensed care facility as defined in G.S. 131E-116(2); or

(3) a state or private educational institution as defined in G.S. 127A-192.

(b) The entity shall employ a Registered Nurse Instructor qualified pursuant to this rule and designate authority and responsibility for maintaining compliance with the rules in this Chapter in the training for medication aides in a nursing home.

(c) To qualify as a Registered Nurse Instructor for a training for medication aides in nursing homes, a registered nurse shall:

(1) hold an active, unencumbered license or privilege to practice as a registered nurse in North Carolina; and

(2) have a minimum of two years employment as a registered nurse.

(d) The Registered Nurse Instructor shall submit an Application for Training for Medication Aides in Nursing Homes at least 60 days prior to the proposed training start date. The entity shall not solicit students until the training for medication aides in nursing homes has been approved by the Board.

(e) The Application for Training for Medication Aides in Nursing Homes shall be posted on the Board's website at www.ncbon.com and shall contain the following:

- (1) the entity name, address, county, and location of the training;
 - (2) the Registered Nurse Instructor's name, license number, phone number, and email address;
 - (3) name and license number of all registered nurse(s) providing instruction in the training;
 - (4) the proposed training start date;
 - (5) a Clinical Site Form signed by the Registered Nurse Instructor and an authorized representative of the clinical agency. The Clinical Site Form shall be posted on the Board's website at www.ncbon.com;
 - (6) admission requirements for learners in the training;
 - (7) maximum projected learner enrollment per training; and
 - (8) the training syllabus which includes:
 - (A) objectives pertaining to the knowledge, skills, and abilities expected for learner performance;
 - (B) course content outline in the sequence of instruction;
 - (C) source references for content;
 - (D) allocation of time for didactic content, laboratory experience, and clinical experience, including the registered nurse providing training instruction;
 - (E) a proposed schedule for the training which indicates the frequency and duration of instruction; and
 - (F) a plan for evaluation of learner performance by the registered nurse providing instruction in the training which includes evaluation tools used in the training.
- (f) The Registered Nurse Instructor shall verify that the learner is eligible for admission to the training for medication aides in a nursing home. To be eligible for admission to a Board-approved training for medication aides in a nursing home, the learner shall meet the following minimum requirements:
- (1) be listed as a Nurse Aide I on the DHSR Nurse Aide I Registry in accordance with 10A NCAC 130 .0301; and
 - (2) have a minimum of 1,000 hours of continuous work experience as a Nurse Aide I in a nursing home.
- (g) The curriculum for the training for medication aides in a nursing home shall include the content provided in the Medication Aide Certification Exam (MACE) Content Outline as administered by Credentia Nurse, LLC and their successors according to 10A NCAC 130 .0201(c) and located at www.credentia.com.
- (h) The maximum number of learners shall be 10 per class.
- (i) The training for medication aides in a nursing home shall include a minimum of 40 hours of didactic content and 20 hours of clinical experience.
- (j) The clinical experience shall:
- (1) require onsite supervision by a registered nurse providing training instruction at all times;
 - (2) not exceed a registered nurse-to-learner ratio of 1:2;
 - (3) require the learner to demonstrate the administration of medications consistent with Board-approved competency skills checklists located at www.ncbon.com ; and

(4) support the curriculum of the training for medication aides in a nursing home as outlined in Subparagraph (g) of this rule.

(k) Requests for changes to the Board-approved training for medication aides in nursing homes shall be submitted by the Registered Nurse Instructor in writing for Board approval. Requests for changes in the curriculum shall be submitted at least 60 days prior to the proposed implementation date of the changes. The entity shall notify the Board in writing of any change of the Registered Nurse Instructor at least 5 business days prior to the change.

(l) The Registered Nurse Instructor shall submit an annual report for the training for medication aides in nursing homes on behalf of the entity to the Board via email by March 31 of each year. The annual report shall include the following:

(1) the name, address, county, and location of the training;

(2) the number of students enrolled in the training;

(3) the number of students who completed the training;

(4) the name and license number of the registered nurse(s) providing training instruction;

(5) the name and location of all clinical agencies used by the training; and

(6) attestation by the Registered Nurse Instructor to the training's compliance with this rule.

(m) If the Board finds that the entity is not compliant with this rule, the Board shall give written notice by certified mail to the Registered Nurse Instructor identifying the areas of noncompliance.

(n) The Registered Nurse Instructor shall submit a request for change to the Board within 10 days from the date of receipt of the certified mailing. The request for change shall acknowledge the areas of non-compliance and how the Registered Nurse Instructor will remedy the non-compliance. The Board shall either approve the request for change and no further action against the entity will be taken or the Board shall deny the request for change. If the Board denies the request for change, the Board shall withdraw approval of the training for medication aides in nursing homes. The entity shall no longer be permitted to offer the training, and the Registered Nurse Instructor shall immediately cease operation of the training and provide notification to the Board of the plan for closure for learners enrolled in the training.

(o) If the entity contests the denial of the request for change, the Registered Nurse Instructor shall submit a request for hearing before the Board within 10 days of the issuance of the denial of the request for change and be provided with a hearing at the next meeting of the Board for which notice can be provided. The Board shall determine at hearing whether to grant the request for change or cease operation of the training for medication aides in nursing homes.

(p) An entity offering the training for medication aides in nursing homes where learners have not completed the training for a period of two consecutive years shall be deemed closed by the Board.

(q) When a Board-approved training for medication aides in nursing homes closes, the Registered Nurse Instructor shall notify the Board in writing within 30 days of the closing and how learner records will be stored.

(r) A list of Board-approved trainings for medication aides in nursing homes shall be posted on the Board's website at www.ncbon.com and include the name of the entity and Registered Nurse Instructor, physical address, and email address.

History Note: Authority G.S. 90-171.56; 115D-87; 127A-192; 131E-114.2; 131E-116(2); 131E-270;

1 *Eff. September 1, 2006;*
2 *Amended Eff. April 1, 2008;*
3 *Readopted Eff. January 1, 2019.*
4 *Amended Eff. December 1, 2026.*