

**NORTH CAROLINA BOARD OF NURSING
REGULAR BOARD MEETING**

**January 13, 2022
MINUTES**

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| Time and Place of Meeting | A regular meeting of the North Carolina Board of Nursing was held via teleconference on January 13, 2022. Meeting convened at 9:00 a.m. |
| Presiding | Dr. Ann Marie Milner, RN |
| Members Present | Arlene Imes, LPN Dr. Lora Bartlett, RN Dr. Racquel Ingram, RN Chester Farley, RN Dr. LaDonna Thomas, RN Dr. Aimy Steele, Public Member Kimberly McKnight, RN Andrea Jeppson, LPN Lynetta Howard, RN Tom Minowicz, Public Member Dianne Layden, Public Member Dr. Shakira Henderson, RN Cheryl Wheeler, LPN |
| Staff Present | Dr. Crystal Tillman, Chief Executive Officer Amy Fitzhugh, Chief Legal Officer Gayle Bellamy, Chief Financial Officer Angela Ellis, Chief Administrative Officer Dr. Jennifer Lewis, Director of Education Dr. Terry Ward, Education Consultant Chandra Graves, Manager, Administration |
| Ethics Awareness and Conflict of Interest | Ethics Awareness and Conflict of Interest Statement was read. No conflicts were identified |
| Consent Agenda | The Consent Agenda be approved as presented. MOTION: That the Consent Agenda be approved as presented. Howard/Passed. The following items were accepted/approved by adoption of the Consent Agenda: <ul style="list-style-type: none">• Minutes of September 17, 2021 (Board Meeting)• Board Governance Committee<ul style="list-style-type: none">(a) Summary of Activities(b) BOES Update (FYI)(c) Board Assessment Action Plan Final Report (FYI) |

- Education and Practice Committee
 - (a) Education Program Activity
 - (b) NCLEX Quarterly Pass Rates – 4th Quarter
- Licensure Review Panels
 - (a) Summary of Activities
- Settlement Committee
 - (a) Summary of Activities
- Report on Non-Hearing Discipline, Investigation/Monitoring, Practice Matters
 - (a) Administrative Actions on Non-Hearing Disciplinary Activities
 - (b) Administrative Actions on Non-Hearing Compliance Matters
 - (c) Administrative Actions on Non-Hearing Practice Matters
- Drug Monitoring Programs
 - (a) Program Statistics
- Meetings/Conferences
 - (a) Summary of Activities

Meeting Agenda

The Meeting Agenda be adopted as presented.

MOTION: That the Meeting Agenda be adopted as presented.

Mcknight/Passed

Chief Executive Officer

Received updates as follows:

- Welcome new staff members
- Congratulations to staff member Melissa McDonald appointed to the NCSBN 45 Anniversary Committee.
- Congratulations to staff member Alison Bailey appointed to the Nurse Licensure Compact Committee for a two-year term.
- Dr. Jennifer Lewis and Dr. Catherine Moore will complete the NCSBN ICRS Course in 2022.
- NCSBN IT/Ops Conference will be held in May. The following staff members will participate on conference panels: Angela Ellis, Brad Gibson, Tony Graham.
- Congratulations to the following staff for their article: Investigating a Nurse with Suspected Substance Use Disorder; Guidance for Nurse Leaders and Hospital Administration printed in the Journal of Nursing Regulation: Dr. Sara Griffith, Meredith Parris, Brandi Griswold, Ruth Go, Angie Mattes and Mark VanHouten.
- NCSBN has not yet determined if the Midyear Meeting will be virtual or in person. Updates will be provided as new information becomes available.
- Criminal Background Check results are taking about 3-4 weeks. The processing time may increase. It is recommended that students apply for CBC early.
- Maryland Department of Health went under cyber-attack. No access to system or database since December 6, 2021 and the matter is still unresolved impacting backlog.
- Waivers have been extended until June 30, 2022.
- In 2016 NCSBN began an assessment: What Will Nursing Regulation Look Like in 2030. North Carolina was one of 18 states asked to

participate in the assessment. The themes identified aligned with the Board's Strategic Plan to include Mobility, Regulation and Governance, Education and Practice, Continuing Competency, Discipline and Telehealth. Dr. Tillman participated on the Education Division of the group. Developing research questions to include the clinical experience for students with patients, simulation, artificial intelligence, technology, telehealth with students, and faculty shortage.

- Dr. MaryAnn Alexander and staff at NCSBN recently published an article in the JNR – Envisioning the Future of Nursing Regulation through Research a Global Agenda.

Strategic Plan Update

Received and reviewed

- The 2018-2021 Strategic Plan final report. CEO provided an update on the initiatives.
- The 2022-2025 Strategic Plan. CEO presented the 4-year Strategic Plan reviewing the Mission, Vision and Values. Outlined the initiatives.

MOTION: That the Board approve the 2022-2025 Strategic Plan as presented.

Committee Recommendation/Passed

- Strategic Plan Flyer. The flyer outlines Mission, Vision, Values, and Initiatives.

MOTION: That the Board adopt Design Flyer 1 as presented.

Bartlett/Passed

Legislative Update

Received and reviewed a legislative update presented by Dr. Catherine Moore, Regulatory Consultant and Legislative Liaison. Update included Appropriation Act, Re-districting, Nurse legislators and Legislative Session Summary.

Research Committee

Received and reviewed the Research Committee update presented by Dr. Catherine Moore. Updates included the wrap up of the collaborative project with the Sheps Center studying RN and LPN Workforce in NC.

Finance Committee

- Received and reviewed Summary of Activities to include 1st Quarter Financials, review of investments as presented by Wells Fargo Advisors and update on the Business Insurance.
- Received and reviewed the Auditor's Report presented by Sandy Newell with Bernard Robinson & Company, LLP.

MOTION: That the Board approve the Auditor's Report as presented.

Committee Recommendation/Passed

- Received and reviewed the following fiscal policy updates
 - F1 Honoraria, Contributions, and Grants

MOTION: That the Board accept the proposed changes to fiscal policy F1 Honoraria, Contributions, and Grants as presented.

Committee Recommendation/Passed

- F2 Budget and Financial Review

MOTION: That the Board accept the proposed changes to fiscal policy F2 Budget and Financial Review as presented.

Committee Recommendation/Passed

- F3 Internal Control and Audit

MOTION: That the Board accept the proposed changes to fiscal policy F3 Internal Control and Audit as presented.

Committee Recommendation/Passed

- F4 Operating Reserve

MOTION: That the Board accept the proposed changes to fiscal policy F4 Operating Reserve as presented.

Committee Recommendation/Passed

- F5 Investments

MOTION: That the Board accept the proposed changes to fiscal policy F5 Investments as presented.

Committee Recommendation/Passed

- F6 Per Diem and Reimbursement

MOTION: That the Board accept the proposed changes to fiscal policy F6 Per Diem and Reimbursement as presented

Committee Recommendation/Passed

- F7 Cash Management

MOTION: That the Board accept the proposed changes to fiscal policy F7 Cash Management as presented.

Committee/Passed

- F8 Fixed Assets

MOTION: That the Board accept the proposed changes to fiscal policy F8 Fixed Assets as presented.

Committee Recommendation/passed

- F9 Purchase of Goods and Services

MOTION: That the Board accept the proposed changes to fiscal policy F9 Purchase of Goods and Services as presented.

Committee Recommendation/Passed

- F10 Relocation Expenses

MOTION: That the Board accept the proposed changes to fiscal policy F10 Relocation Expenses as presented.

Committee Recommendation/Passed

- F11 Risk Management

MOTION: That the Board accept the proposed changes to fiscal policy F11 Risk Management as presented.

Committee Recommendation/Passed

Board Governance

- Received and reviewed proposed Board Assessment Action Plan for 2022.

MOTION: That the Board approve the Board Assessment Action Plan for 2022 as presented.

Committee Recommendation/Passed

- Received and reviewed proposed amendments to Committee Profiles
 - Administrative Hearings

MOTION: That the Board approve the proposed amendments to the Administrative Hearings profile as presented.

Committee Recommendation/Passed

- Committee for Chief Executive Officer Performance Evaluation

MOTION: That the Board approve the proposed amendments to the Committee for Chief Executive Officer Performance Evaluation profile as presented.

Committee Recommendation/Passed

- Ad Hoc Committee for Discipline Review

MOTION: That the Board approve the proposed amendments to the Ad Hoc Committee for Discipline Review profile as presented.

Committee Recommendation/Passed

- Board Governance Committee

MOTION: That the Board approve the proposed amendments to the Board Governance Committee profile as presented.

Committee Recommendation/Passed

- Education/Practice Committee

MOTION: That the Board approve the proposed amendments to the Education/Practice Committee Profile as presented.

Committee Recommendation/Passed

- Finance Committee

MOTION: That the Board approve the proposed amendments to the Finance Committee profile as presented.

Committee Recommendation/Passed

- Hearing Committee

MOTION: That the Board approve the proposed amendments to the Hearing Committee profile as presented.

Committee Recommendation/Passed

- Joint Sub Committee

MOTION: That the Board approve the proposed amendments to the Joint Sub Committee profile as presented.

Committee Recommendation/Passed

- Licensure Review Panel

MOTION: That the Board approve the proposed amendments to the Licensure Review Panel profile as presented.

Committee Recommendation/Passed

- Nominating Committee

MOTION: That the Board approve the proposed Nominating Committee profile as presented.

Committee Recommendation/Passed

- Settlement Committee

MOTION: That the Board approve the proposed Settlement Committee profile as presented.

Committee Recommendation/Passed

Education & Practice

- Received and reviewed Summary of Activities from the Education and Practice Committee.
- Received and reviewed Alternate Scheduling Option for the following:
 - Northeastern University, Charlotte – BSN Program Option and Enrollment Expansion

MOTION: That the Board approve the extension of the accelerated baccalaureate in Nursing (ABSN) to include a pathway for initial degree-

earning students, and enrollment expansion of 96 students for a total of 296 students.

Milner/Passed

- Received and reviewed Determination of Program Approval Status
 - Belmont College, Belmont – BSN Program

MOTION: That the Board grant Belmont Abbey College initial approval for the establishment of a Bachelor of Science in Nursing Degree Program with approval for a maximum total enrollment of 80 students to begin August (Fall) 2022.

Ingram/Passed

- High Point University, High Point – BSN Program

MOTION: That the Board grant High Point University initial approval for the establishment of a Bachelor of Science in Nursing Degree Program with approval for a maximum total enrollment of 100 students to begin August (Fall) 2022.

Farley/Passed

- Isothermal Community College, Spindale – ADN Program

MOTION: That the Board grant Isothermal Community College initial approval for an Associate Degree in Nursing Program and Licensed Practical Nurse Associate Degree entry option with an approval for maximum total enrollment of 120 students to begin August (Fall) 2022.

Steele/Passed

- McDowell Technical Community College, Marion – ADN Program

MOTION: That the Board grant McDowell Technical Community College initial approval for the establishment of an Associate Degree in Nursing Program with an approval for maximum total enrollment of 48 students to begin August (Fall) 2022.

Jeppson/Passed

- University of Mount Olive, Mount Olive – BSN Program

MOTION: That the Board grant University of Mount Olive initial approval for the establishment of a Bachelor of Science in Nursing Degree Program and a Fast Track program option with approval for a maximum total enrollment of 200 students to begin August (Fall) 2022.

Jeppson/Passed

- Received and reviewed report of Approval Status Changes related to Annual NCLEX Results.

MOTION: That the Board approve the Status Changes related to the Annual NCLEX Results as presented.

Ingram/Passed

- Received and reviewed protocol for Nursing Education Program Change Request

MOTION: That the Board accept and approve the Nursing Education Program Change Request Protocol as presented.

Minowicz/Passed

APRN

- Received and reviewed proposed amendment to 21 NCAC 36 .0228 Clinical Nurse Specialist

MOTION: That the Board approve proposed amendments to 21 NCAC 36 .0228 Clinical Nurse Specialist as presented.

Ingram/Passed

- Received and reviewed New Position Statement: APRN Scope of Practice

MOTION: That the Board approve the APRN Scope of Practice Position Statement as presented.

Jeppson/Passed

Ad Hoc for
Discipline Review
Committee

- Received and reviewed the Summary of Activities from the Ad Hoc Committee for Discipline Review.

- Received and reviewed the following protocols

- Criminal Conviction Protocol

MOTION: That the Board approve the Criminal Conviction protocol as presented.

Committee Recommendation/Passed

- Recidivism Protocol

MOTION: That the Board approve the Recidivism Protocol as presented.

Committee Recommendation/Passed

- Expedited Licensure Review Protocol

MOTION: That the Board approve the Expedited Licensure Review Protocol as presented.

Committee Recommendation/Passed

- Reinstatement Request Protocol

MOTION: That the Board approve the Reinstatement Regulation Protocol as presented.

Committee Recommendation/Passed

- DWI Protocol

MOTION: That the Board approve the DWI Protocol as presented.

Committee Recommendation/Passed

- Expedited Letters of Concern (Exceeding Scope) Protocol

MOTION: That the Board approve the Expedited LOC Protocol as presented.

Committee Recommendation/Passed

- Practicing Without a License Protocol

MOTION: That the Board approve the Practicing Without a License Protocol as presented.

Committee Recommendation/Passed

- Practicing Without a License *Endorsement Protocol

MOTION: That the Board approve the Practicing Without a License *Endorsement Protocol as presented.

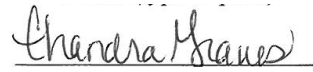
Committee Recommendation/Passed

Adjournment

MOTION: 12:44 pm Meeting be adjourned.
Minowicz/Passed.

Minutes respectfully submitted by:

January 27, 2022
Date Submitted



Chandra Graves
Manager of Administration

May 19, 2022
Date Approved



Crystal L. Tillman, DNP, RN, CNP, FRE
Chief Executive Officer

