

**Mission Statement**

***Protect the public by regulating the practice of nursing***

Time and Place of Meeting	A regular meeting of the North Carolina Board of Nursing was held at the North Carolina Board of Nursing office in Raleigh, North Carolina on May 18, 2023. Meeting convened at 9:01 a.m.
Presiding	Dr. Racquel Ingram, RN
Members Present	Ms. Andrea Jeppson, LPN – Vice Chair Dr. Lora Bartlett, RN Dr. Aimy Steele, Public Member Dr. LaDonna Thomas, RN Ms. Karen York, RN Ms. Edna Ennis, RN Mr. Frank DeMarco, RN Ms. Arlene Imes, LPN Ms. Dianne Layden, Public Member Dr. Shakira Henderson, RN Dr. Anna Seaman, RN
Members Absent	Mr. Tom Minowicz, Public Member Ms. Cheryl Wheeler, LPN
Staff Present	Dr. Crystal Tillman, Chief Executive Officer Ms. Anna Choi, General Counsel Ms. Catherine Lee, General Counsel (10:30 am) Dr. Sara Griffith, Chief Nursing Officer Dr. Catherine Moore, Chief Legislative/Quality Officer Mr. Rob Patchett, Staff Attorney Ms. Gayle Bellamy, Chief Financial Officer Dr. Terry Ward, Education Consultant Dr. Ann Marie Milner, Education Consultant Ms. Angela Ellis, Chief Administrative Officer Ms. Joyce Winstead, Director, Practice Ms. Chandra Graves, Manager, Administration
Ethics Awareness and Conflict of Interest	Ethics Awareness and Conflict of Interest Statement was read. No conflicts were identified
Consent Agenda	The Consent Agenda be approved as presented. <b>MOTION:</b> That the Consent Agenda be approved as presented.

Jeppson/Passed.

The following items were accepted/approved by adoption of the Consent Agenda:

- Minutes of January 26, 2023 (Board Meeting)
- Minutes of February 22, 2023 (Administrative Hearings)
- Education
  - (a) Education Program Activity
  - (b) NCLEX Quarterly Pass Rates
  - (c) Education Summit Report
- Practice
  - (a) NAII Programs
  - (b) Sexual Assault Nurse Examiner (SANE) Programs
- Licensure Review Panel
  - (a) Summary of Activities
- Settlement Committee
  - (a) Summary of Activities
- Administrative Actions on Non-Hearing
  - (a) Disciplinary Activities
  - (b) Compliance Matters
  - (c) Practice Matters
- Drug Monitoring Programs
  - (a) Program Statistics
- Meetings/Conferences
  - (a) Summary of Activities

Meeting Agenda

The Meeting Agenda be adopted as presented.

**MOTION:** That the Meeting Agenda be adopted as presented.

Imes/Passed

Open Comment  
Period

No individuals addressed the Board during Open Comment Period

Chief Executive  
Officer

Chief Executive Officer Dr. Crystal Tillman reported the following:

- Welcome to new staff members Dana Price, Investigator; Donna Kulpa, Legal Assistant
- Congratulations to staff member Jennifer Pellitier recent graduate of Western Carolina with an MSN.
- Thank you to Dr. Terry Ward who instructed the Mental Health First Aid course for staff.
- Happy Nurses week to all the nurses. Congratulations to Arlene Imes who received the Nurse Excellence Award.

- Dr. Sara Griffith and Ms. Angie Matthes presented to the Metrolina Council Nursing Organizations.
- Congratulations to the Investigations Department for outstanding work investigating cases.
- 2023 Election of Nurse Members is approaching with voting to begin on July 1, 2023 and continue until August 15, 2023.
- Nurse Licensure Compact (NLC) is growing. Washington State enacted the NLC. This is the largest Compact in the country with 40 jurisdictions
- NGN is in effect as of April 1 with approximately 15,000 test candidates.
- North Carolina has over 177,000 licensed nurses. Licensure statistics can be found on the board's website.
- Board staff continue to be present for open discussions on nursing workforce, participating on the NCIOM Task Force; AHEC; NC Future Nursing; WECARE.
- The Sheps Center is creating an interactive website to study APRN Workforce to include Nursecast Supply and Demand Model and Graduate Diffusion Tool.
- NC Nursing Education Programs: 141 Pre-Licensure Nursing Programs. Of those programs 36-BSN programs; 62-ADN programs; 43-LPN programs. Of those programs the following are at or within five students of maximum enrollment 3-BSN; 5-ADN; 14-LPN.
- Operation Nightingale – a multi-state investigation into the alleged selling of fraudulent documents, transcripts and nursing degrees. Staff Attorney Rob Patchett is heading up the investigation for North Carolina.

Strategic Plan Update	Received and reviewed strategic plan updates presented by Dr. Sara Griffith. Updates included review and revise regulatory policies to align with Laws and Rules; review recidivism data for practice cases to identify trends; provide updates on proposed bills impacting NCBON and nursing; redesigning the NCBON website and implementing platform upgrades; Collaborate with Sheps Center on research projects; professional development, leadership preparedness and succession planning among board staff; monitor trends and issues related to telehealth.
Legislative Update	Received and reviewed the legislative update presented by Dr. Catherine Moore. Updates included 2023 Session Summary Points and current House and Senate Bills that may impact NCBON and Nursing.
Finance Committee	Received and reviewed Summary of Activities to include 3 <sup>rd</sup> Quarter Financials presented by Gayle Bellamy, Chief Financial Officer and review of investments as presented by Wells Fargo Advisors.

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Fiscal Planning/Budget	<p>Received and reviewed the Fiscal Planning/Budget report.</p> <p><b>MOTION:</b> That the Board approve the proposed budget for fiscal year July 1, 2023 through June 30, 2024.</p> <p>Committee Recommendation/Passed</p>
Designation of Funds	<p>Received and reviewed request for designation of funds for IT Operations, Research, and Capital Asset Improvements.</p> <p><b>MOTION:</b> That the Board approve the designation of \$1,039,846 of unrestricted net assets for future funding needs as indicated.</p> <p>Committee Recommendation/Passed</p>
Education Program Activity	<p>Received and reviewed Determination of Program Approval Status – Initial Approval for New Program</p> <ul style="list-style-type: none"> <li>• Asheville-Buncombe Technical Community College, Asheville – Application for establishment of new Practical Nursing Program</li> </ul> <p><b>MOTION:</b> That the Board grant Asheville-Buncombe Technical Community College initial approval for the establishment of a Practical Nursing program and a maximum total enrollment of 30 students to begin August (Fall) 2023.</p> <p>Bartlett/Passed</p> <ul style="list-style-type: none"> <li>• Johnson &amp; Wales University, Charlotte – Application for establishment of a new Accelerated Bachelor of Science in Nursing Program</li> </ul> <p><b>MOTION:</b> That the Board grant Johnson &amp; Wales University initial approval for the ABSN program with a maximum total enrollment of 136 students to begin August (Fall) 2023</p> <p>Henderson/Passed</p> <ul style="list-style-type: none"> <li>• South College, Asheville – Application for establishment of a new Practical Nursing program</li> </ul> <p><b>MOTION:</b> That the Board grant South College initial approval for the establishment of a Practical Nursing program with a maximum total enrollment of 120 students to begin June 2023.</p> <p>Steele/Passed</p>
Practice	<p>Received and reviewed an update of work from the Education and Practice Committee presented by Committee Chair Dr. Racquel Ingram. The update included work related to the Committee Charge of Telehealth/Telenursing.</p>
NCAC Chapter 36 – Rules	<p>Received and reviewed</p> <ul style="list-style-type: none"> <li>• 21 NCAC 36. 0228 Clinical Nurse Specialist</li> </ul> <p><b>MOTION:</b> That the Board approve the proposed amendments to 21 NCAC 36. 0228 Clinical Nurse Specialist and direct staff to proceed with rulemaking.</p> <p>Layden/Passed</p> <ul style="list-style-type: none"> <li>• 21 NCAC 36. 0221 License Required</li> </ul>

**MOTION:** That the Board approve the proposed amendments to 21 NCAC 36. 0221 License Required and direct staff to proceed with rulemaking.  
Seaman/Passed

- 21 NCAC 36. 0300 Approval of Nursing Programs

**MOTION:** That the Board direct staff to stop the rulemaking process for 21 NCAC 36. 0300 Approval of Nursing Programs, direct further data, engage in discussion with key stakeholders, and report back to the full Board at the September 2023 Board Meeting.  
Jeppson/Passed

Nominating  
Committee

Conducted election for Nominating Committee.

**MOTION:** That the following board members be elected to the Nominating Committee: Dr. Shakira Henderson, RN; Ms. Arlene Imes, LPN; Dr. Anna Seaman, RN.

Thomas/Passed

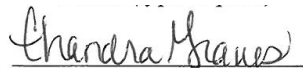
Adjournment

**MOTION:** 11:54 am Meeting be adjourned.  
Imes/Passed.

Minutes respectfully submitted by:

May 31, 2023

Date Submitted



Chandra Graves, Manager, Administration

September 21, 2023

Date Approved



Crystal L. Tillman, DNP, RN, CPNP, PMHNP-BC, FRE  
Chief Executive Officer