

**NORTH CAROLINA BOARD OF NURSING  
REGULAR BOARD MEETING**

**May 19, 2022  
MINUTES**

Time and Place of Meeting	A regular meeting of the North Carolina Board of Nursing was held at the North Carolina Board of Nursing office in Raleigh, North Carolina on May 19, 2022. Meeting convened at 9:03 a.m.
Presiding	Dr. Ann Marie Milner, RN
Members Present	Arlene Imes, LPN Dr. Lora Bartlett, RN Dr. Racquel Ingram, RN Chester Farley, RN Dr. LaDonna Thomas, RN Dr. Aimy Steele, Public Member Andrea Jeppson, LPN Tom Minowicz, Public Member Dianne Layden, Public Member Dr. Shakira Henderson, RN Cheryl Wheeler, LPN
Members Absent	Lynetta Howard, RN Kimberly McKnight, RN
Staff Present	Dr. Crystal Tillman, Chief Executive Officer Anna Choi, General Counsel Dr. Sara Griffith, Chief Nursing Officer Joyce Winstead, Director, Practice Gayle Bellamy, Chief Financial Officer Dr. Jennifer Lewis, Director, Education Dr. Terry Ward, Education Consultant Chandra Graves, Manager, Administration
Ethics Awareness and Conflict of Interest	Ethics Awareness and Conflict of Interest Statement was read. No conflicts were identified
Consent Agenda	The Consent Agenda be approved as presented. <b>MOTION:</b> That the Consent Agenda be approved as presented. Layden/Passed.  The following items were accepted/approved by adoption of the Consent Agenda: <ul style="list-style-type: none"><li>• Minutes of January 13, 2022 (Board Meeting)</li><li>• Minutes of March 10, 2022 (Called Meeting)</li><li>• Education and Practice Committee<ul style="list-style-type: none"><li>(a) Education Program Activity</li></ul></li></ul>

- (b) NCLEX Quarterly Pass Rates – 1<sup>st</sup> Quarter
- (c) Summary Update – Education Summit
- Licensure Review Panels
  - (a) Summary of Activities
- Settlement Committee
  - (a) Summary of Activities
- Report on Non-Hearing Discipline, Investigation/Monitoring, Practice Matters
  - (a) Administrative Actions on Non-Hearing Disciplinary Activities
  - (b) Administrative Actions on Non-Hearing Compliance Matters
  - (c) Administrative Actions on Non-Hearing Practice Matters
- Drug Monitoring Programs
  - (a) Program Statistics
- Meetings/Conferences
  - (a) Summary of Activities

Meeting Agenda	<p>The Meeting Agenda be adopted as presented.</p> <p><b>MOTION:</b> That the Meeting Agenda be adopted as presented.</p> <p>Henderson/Passed</p>
Open Comment Period	<p>The following individual addressed the Board during Open Comment Period</p> <p>Annette Rousseau-Henley, MBA, RN: Discussed COVID-19 and vaccination mandate.</p>
Chief Executive Officer	<p>Received updates as follows:</p> <ul style="list-style-type: none"> <li>• Welcome to all and new staff member</li> <li>• Former CEO of NCBON was presented with the prestigious Order of the Longleaf Pine Award by Representative Gale Adcock.</li> <li>• Recognized three members of the NCBON staff who were graduates of the first class of the NCSBN International Center for Regulatory Scholarship (ICRS): Dr. Jennifer Lewis, Dr. Terry Ward, Dr. Catherine Moore.</li> <li>• NC Nursecast providing valuable information on nursing workforce research has been viewed or shared in the US and worldwide. The next project will focus on APRN study.</li> <li>• NCSBN IT/Operations Conference was held May 5-6. The following board staff were presenters at the conference: Tony Graham, Angela Ellis, and Brad Gibson.</li> <li>• Staff member Dr. Melanie Mabrey, APRN Consultant will be speaking at the NCSBN Discipline Case Management Conference. Dr. Mabrey also served as a panel member for the NC Association of Healthcare Risk Managers.</li> <li>• NGN is coming April 2023. AHEC and NCBON will collaborate to educate program directors and nursing faculty.</li> <li>• Dr. Sara Griffith and Stacy Thompson attended the Metrolina Council of Nursing Organizations Banquet providing information about the Board's mission and available resources.</li> </ul>

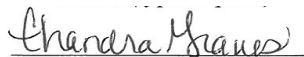
- CBC processing times are back to normal with a turn around time of about 1 to 2 weeks.
- Compliance Department reviewed evidence and recovery programs. Additional programs were vetted for nurses in recovery can attend. The Compliance Department has renamed the Compliance Programs. The Alternative Program for Chemical Dependency (AP) is now: Alternative Program for Nurses in Recovery (AP); The Chemical Dependency Discipline Program (CDDP) is now: Discipline Program for Nurses in Recovery (DP).
- Live Virtual Presentations has been revised. With that revision a minimum of 25 participants is required.
- The first DEI Lunch and Learn presentation was held in April with Dr. Bridget Carter from DUSON as the presenter. Next lunch and learn will be held in July with presenter Nicole Williams, Senior Manager of Examiners with NCSBN and in August with Brian Frances former Executive Director with Texas Department of Licensing. All DEI lunch and learns are open to both staff and members.
- SAVE Act (S249/H277) is gaining momentum with several groups supporting the bill.
- Associates degree and LPN nurses can now become school nurses.
- Nurse Aide and Medical Office Assistant are in high demand. Temporary NAI in long term care with no experience while training to become certified. Medical Office Assistant venturing into acute care.
- Just Culture information is available on the Board of Nursing website. Information includes concepts, definitions and other valuable information.

Strategic Plan Update	Received and reviewed the strategic plan update presented by Dr. Sara Griffith, Chief Nursing Officer. Updates included the Strategic Initiatives, objectives, and status.
Legislative Update	Received and reviewed a legislative update presented by Dr. Catherine Moore, Regulatory Consultant and Legislative Liaison. Update included status on crossover bill; NC Nursecast presentation to the Joint Legislative Committee; overview of two meetings held by the Joint Legislative Administrative Procedure Oversight Committee and HR 2471 The Consolidated Appropriations Act.
Practice Resources	Received Practice Resources presented by Joyce Winstead, Director of Practice. Information provided is located on the Board of Nursing website. This information included scope of practice for RN and LPN; Nurse Aide I&II task list; position statements and decision trees.
Finance Committee	Received and reviewed Summary of Activities to include 3 <sup>rd</sup> Quarter Financials and review of investments as presented by Wells Fargo Advisors.
Fiscal Planning/Budget	Received and reviewed the Fiscal Planning/Budget report. <b>MOTION:</b> That the Board approve the proposed budget for fiscal year July 1, 2022 through June 30, 2023. Committee Recommendation/Passed

Designation of Funds	<p>Received and reviewed request for designation of funds for IT Operations, Research and Capital Asset Improvements.</p> <p><b>MOTION:</b> That the Board approve the designation of 1,039,846 of unrestricted net assets for future funding needs indicated above.</p> <p>Committee Recommendation/Passed</p>
Education & Practice	<ul style="list-style-type: none"> <li>• Received and reviewed Summary of Activities from the Education and Practice Committee.</li> <li>• Received and reviewed Determination of Program Approval Status <ul style="list-style-type: none"> <li>○ Galen College of Nursing, Asheville – BSN and ADN</li> </ul> </li> </ul> <p><b>MOTION:</b> That the Board grant Galen College of Nursing initial approval for a Bachelor of Science in Nursing Degree Program with an LPN/LVN to RN Bridge Option, with approval for maximum enrollment of 120 students to begin August (Fall) 2022.</p> <p>Jeppson/Passed</p> <ul style="list-style-type: none"> <li>○ Southeastern College, Charlotte - LPN</li> </ul> <p><b>MOTION:</b> That the Board grant Southeastern College initial approval for a Practical Nursing Degree Program with approval for maximum total enrollment of 120 students to begin August (Fall) 2022.</p> <p>Steele/Majority</p>
APRN	<p>Received and reviewed proposed Position Statement: Discharging a Patient from a Practice.</p> <p><b>MOTION:</b> That the Board approve the Discharging a Patient from APRN Practice Position Statement and direct staff make available on the NCBON website.</p> <p>Layden/Passed</p>
Nominating Committee	<p>Conducted election for Nominating Committee.</p> <p><b>MOTION:</b> That the following board members be elected to the Nominating Committee: Andrea Jeppson, LPN; LaDonna Thomas, RN; Shakira Henderson, RN.</p>
Adjournment	<p><b>MOTION:</b> 11:51 pm Meeting be adjourned.</p> <p>Minowicz/Passed.</p>

Minutes respectfully submitted by:

May 26, 2022  
Date Submitted



Chandra Graves, Manager, Administration

September 22, 2022  
Date Approved



Crystal L. Tillman, DNP, RN, CNP, FRE  
Chief Executive Officer