

Mission Statement

Protect the public by regulating the practice of nursing

Time and Place of Meeting	A regular meeting of the North Carolina Board of Nursing was held at the North Carolina Board of Nursing office in Raleigh, North Carolina on September 21, 2023. Meeting convened at 9:08 a.m.
Presiding	Dr. Racquel Ingram, RN
Members Present	Andrea Jeppson, LPN – Vice Chair Arlene Imes, LPN Cheryl Wheeler, LPN Ms. Dianne Layden, Public Member Dr. Edna Ennis, RN Frank DeMarco, RN Karen York, RN Dr. LaDonna Thomas, RN Dr. Lora Bartlett, RN Dr. Shakira Henderson, RN Tom Minowicz, Public Member
Members Absent	Dr. Aimy Steele, Public Member Dr. Anna Seaman, RN
Staff Present	Dr. Crystal Tillman, Chief Executive Officer Catherine Lee, General Counsel Anna Choi, General Counsel Dr. Sara Griffith, Chief Nursing Officer Dr. Catherine Moore, Chief Legislative/Quality Officer Rob Patchett, Staff Attorney Ms. Gayle Bellamy, Chief Financial Officer Dr. Jennifer Lewis, Education Consultant Dr. Ann Marie Milner, Education Consultant Joyce Winstead, Director, Practice Chandra Graves, Manager, Administration
Ethics Awareness and Conflict of Interest	Ethics Awareness and Conflict of Interest Statement was read. No conflicts were identified
Consent Agenda	The Consent Agenda be approved as presented. MOTION: That the Consent Agenda be approved as presented. Layden/Passed.

The following items were accepted/approved by adoption of the Consent Agenda:

- Minutes of May 17, 2023 (Administrative Hearings)
- Minutes of May 18, 2023 (Board Meeting)
- Minutes of July 26, 2023 (Administrative Hearings)
- Minutes of August 10, 2023 (Called Board Meeting)
- Chief Executive Officer
 - (a) 2023 Election Report (FYI)
- Board Governance
 - (a) Summary of Activities
- Education
 - (a) Education Program Activity
 - (b) NCLEX Quarterly Pass Rates
- Practice
 - (a) NAII Programs
 - (b) Sexual Assault Nurse Examiner (SANE) Programs
 - (c) Position Statements Tri-Annual Review
 - (d) 2022 Annual Report for Nurse Aide II Courses Narrative Summary
 - (e) Continuing Education (CE) Activities in 2022: Practice Department Rprt
- Licensure Review Panel
 - (a) Summary of Activities
- Settlement Committee
 - (a) Summary of Activities
- Administrative Actions on Non-Hearing
 - (a) Disciplinary Activities
 - (b) Compliance Matters
 - (c) Practice Matters
- Drug Monitoring Programs
 - (a) Program Statistics
- Meetings/Conferences
 - (a) Summary of Activities

Meeting Agenda

The Meeting Agenda be adopted as presented.

MOTION: That the Meeting Agenda be adopted as presented.

Jeppson/Passed

Open Comment
Period

No individuals addressed the Board during Open Comment Period

Chief Executive
Officer

Chief Executive Officer Dr. Crystal Tillman reported the following:

- Welcome to new staff member Jeff Howlett, Director of Business Systems

- Congratulations to Dr. Shakira Henderson, Member At-Large completing Executive MBA from Brown University.
- Congratulations to Dr. Edna Ennis, Staff Nurse on receiving her Doctorate in Biblical Studies.
- Congratulations to Dr. Catherine Moore published article Policy, Politics and Nursing Practice has been the most read.
- Members and Staff attended the NCSBN Annual Meeting in Chicago, IL in August.
- Dr. David Benton is retiring from NCSBN as CEO. Dr. Phil Dickinson will begin as the new CEO October 1.
- Members and staff attended NCNA Annual Meeting in Concord, NC.
- CNM Rules were adopted, effective date October 1. Thank you to Angela Ellis, Meredith Parris and Kimberly Luisana.
- Update on Operation Nightingale – currently investigating 12 cases
- The Board received a clean Audit. Thank you to the Finance staff.
- Reviewed NCLEX-NGN reflecting the succession in the testing.
- Kudos to the AchieveIT Team on the article highlighting the Board’s Strategic Plan and use of the AchieveIT platform.
- Update on the Nurse Licensure Compact (NLC) effective January 2024 licensees relocating to another state will have 60-days to complete endorsement.
- Received and reviewed recommendation for a Commendation Letter.
MOTION: Staff recommends that the Board approve Commendation Letter be sent on behalf of the Board when requested.
Minowicz/Passed

APRN Workforce Study	Received and reviewed APRN Workforce Study presented by Dr. Erin Fraher and the Sheps Center team.
Strategic Plan Update	Received and reviewed strategic plan updates presented by Dr. Sara Griffith. Updates included continuous review and revision of regulatory policies; review of board comp/tenure; benchmarks for licensure cycle time; provide education session for students; conduct, utilize and disseminate research expanding evidence for regulation; address opioid epidemic, substance use disorders and mental health; promote diverse organizational environment; facilitate safe/effective practices of nurses using telehealth.
Legislative Update	Received and reviewed the legislative update presented by Dr. Catherine Moore, Chief Legislative and Quality Officer. Updates included Bills filed, Bills chaptered and the impact on NCBON and nursing.

Performance Measures Scorecard	Received and reviewed the Performance Measures Scorecard update presented by Dr. Catherine Moore, Chief Legislative and Quality Officer. The following updates were provided five-year trends of workforce demographics; nursing programs; NCLEX pass rates; Complaints and Investigations.
Finance Committee	Received and reviewed Summary of Activities to include 4 th Quarter Financials presented by Gayle Bellamy, Chief Financial Officer and review of investments as presented by Wells Fargo Advisors.
Election of Officers	<p>Arlene Imes, Nominating Committee Chair presented the Slate of Candidates for Chair and Vice-Chair for 2024. Candidates for Chair: Dr. LaDonna Thomas, RN; Ms. Dianne Layden, Public Member. Candidates for Vice-Chair: Arlene Imes, LPN; Dr. Lora Bartlett, RN; Dr. Edna Ennis, RN.</p> <p>MOTION: That the Board accept the Slate of Candidates for Chair and Vice-Chair for 2024 as presented.</p> <p>Committee Recommendation/Passed</p>
Education Program Activity	<p>Received and reviewed Determination of Program Approval Status – Initial Approval for New Program</p> <ul style="list-style-type: none">Alamance Community College, Graham – Application for establishment of new Practical Nursing Program <p>MOTION: That the Board grant Alamance Community College initial approval for the PN program with a maximum total enrollment of 40 students to begin January 2024.</p> <p>Henderson/Passed</p> <ul style="list-style-type: none">Blue Ridge Community College, Flat Rock – Application for establishment of new Practical Nursing Program <p>MOTION: That the Board grant Blue Ridge Community College initial approval for the PN Program with a maximum total enrollment of 30 students to begin January 2024.</p> <p>Minowicz/Passed</p> <ul style="list-style-type: none">Southwestern Community College, Sylvia – Application for establishment of a new Practical Nursing Program <p>MOTION: That the Board grant Southwestern Community College initial approval for the PN Program with a maximum total enrollment of 20 students to begin January 2024.</p> <p>Jeppson/Passed</p>
Practice	Received and reviewed an update of work from the Education and Practice Committee presented by Committee Chair Dr. Racquel Ingram. The update included continued work related to the Committee Charge of Telehealth/Telenursing.

NCAC Chapter 36 – Rules Received and reviewed proposed amendments to 2 NCAC 36. 0228 Clinical Nurse Specialist presented by Dr. Sara Griffith, Chief Nursing Officer.

- 21 NCAC 36. 0228 Clinical Nurse Specialist

MOTION: That the Board approve the proposed amendment to 21 NCAC 36. 0228 Clinical Nurse Specialist and direct staff to proceed with rulemaking.
Layden/Passed

Miscellaneous

- Results of 2024 Election of Officers were announced as follows:
Chair: Dr. LaDonna Thomas, RN
Vice-Chair: Dr. Lora Bartlett, RN
- Presentation of Resolutions & Plaques were presented to Dr. Raquel Ingram, Andrea Jeppson, Frank DeMarco, Tom Minowicz.

Further, plaques were presented to Dr. Racquel Ingram; Andrea Jeppson recognizing their service as 2023 Chair and Vice-Chair.

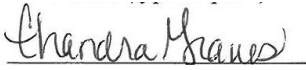
Executive Session Closed Session for personnel matters
MOTION: To go into closed session
Jeppson/Passed

Open Session
MOTION: To go into open session
Minowicz/Passed


Adjournment **MOTION:** 2:14 pm Meeting be adjourned.
Minowicz/Passed.

Minutes respectfully submitted by:

September 29, 2023
Date Submitted


Chandra Graves, Manager, Administration

January 25, 2024
Date Approved


Crystal L. Tillman, DNP, RN, CPNP, PMHNP-BC, FRE
Chief Executive Officer