

**NORTH CAROLINA BOARD OF NURSING  
REGULAR BOARD MEETING**

**September 22, 2022**

**MINUTES**

Time and Place of Meeting	A regular meeting of the North Carolina Board of Nursing was held at the North Carolina Board of Nursing office in Raleigh, North Carolina on September 22, 2022. Meeting convened at 9:06 a.m.
Presiding	Arlene Imes, LPN
Members Present	Dr. Racquel Ingram Dr. Lora Bartlett, RN Chester Farley, RN Dr. LaDonna Thomas, RN Andrea Jeppson, LPN Tom Minowicz, Public Member Dianne Layden, Public Member Dr. Shakira Henderson, RN Cheryl Wheeler, LPN
Members Absent	Dr. Aimy Steele, Public Member
Staff Present	Dr. Crystal Tillman, Chief Executive Officer Anna Choi, General Counsel Angela Ellis, Chief Administrative Officer Dr. Sara Griffith, Chief Nursing Officer Gayle Bellamy, Chief Financial Officer Dr. Jennifer Lewis, Director, Education Dr. Terry Ward, Education Consultant Joyce Winstead, Director, Practice Chandra Graves, Manager, Administration
Ethics Awareness and Conflict of Interest	Ethics Awareness and Conflict of Interest Statement was read. No conflicts were identified

Consent Agenda

The Consent Agenda be approved as presented.

**MOTION:** That the Consent Agenda be approved as presented.  
Ingram/Passed.

The following items were accepted/approved by adoption of the Consent Agenda:

- Minutes of May 19, 2022 (Board Meeting)
- Minutes of May 18, 2022 (Administrative Hearings)
- Minutes of July 27, 2022 (Administrative Hearings)
- Board Governance
  - (a) Summary of Activities
  - (b) Board Assessment Action Plan
- Chief Executive Officer
  - (a) 2022 Election Report (FYI)
- Education
  - (a) Education Program Activity
  - (b) NCLEX Quarterly Pass Rates
- Practice
  - (a) Practice Program Activity
- Licensure Review Panel
  - (a) Summary of Activities
- Settlement Committee
  - Summary of Activities
- Report on Non-Hearing Discipline, Investigation/Monitoring, Practice Matters
  - (a) Administrative Actions on Non-Hearing Disciplinary Activities
  - (b) Administrative Actions on Non-Hearing Compliance Matters
  - (c) Administrative Actions on Non-Hearing Practice Matters
- Drug Monitoring Programs
  - (a) Program Statistics
- Meetings/Conferences
  - (a) Summary of Activities

Meeting Agenda

The Meeting Agenda be adopted as presented.

**MOTION:** That the Meeting Agenda be adopted as presented.  
Jeppson/Passed

Open Comment  
Period

No speakers present

Election of Officers	<p>Dr. Shakira Henderson, Committee Member presented the Slate of Candidates for the position of Chair and Vice-Chair for 2023. Candidates for Chair: Dr. Racquel Ingram, RN; Dianne Layden, Public Member. Candidates for Vice-Chair: Dr. LaDonna Thomas; Andrea Jeppson, LPN. No nominations were received from the floor.</p> <p><b>MOTION:</b> That the Board accept the Slate of Candidates for Chair and Vice Chair as presented.</p> <p>Committee Recommendation/Passed</p>
Board Governance	<p>Received and reviewed the following:</p> <ul style="list-style-type: none"> <li>• Code of Conduct/Job Description</li> </ul> <p><b>MOTION:</b> That the Board accept the proposed amendments to the Code of Conduct/Job Description as presented.</p> <p>Committee Recommendation/Passed</p> <ul style="list-style-type: none"> <li>• Board Assessment Tool and Action Plan</li> </ul> <p><b>MOTION:</b> That the Board discontinue the Board Assessment Tool and Action Plan and update the verbal debriefing effective September 1, 2022.</p> <p>Committee Recommendation/Passed</p> <ul style="list-style-type: none"> <li>• BOES (FYI)</li> <li>• Education Plan (FYI)</li> <li>• Committee Profiles (FYI)</li> <li>• Orientation (Onboarding and Offboarding)</li> </ul> <p><b>MOTION:</b> That the Board accept proposed changes to the Orientation process as presented.</p> <p>Committee Recommendation/Passed</p>
Finance Committee	<p>Received and reviewed Summary of Activities to include 4<sup>th</sup> Quarter Financials and review of investments as presented by Wells Fargo Advisors.</p>
Designation of Funds	<p>Received and reviewed request for designation of funds for Legal Defense/Risk Management and Capital Asset Improvements.</p> <p><b>MOTION:</b> That the Board approve the designation of \$509,971 of unrestricted net assets for future funding needs indicated above.</p> <p>Committee Recommendation/Passed</p>
Chief Executive Officer	<p>Received updates as follows:</p> <ul style="list-style-type: none"> <li>• Welcome to new board members Edna Ennis and Frank DeMarco. Newly elected/re-elected members Anna Seaman, Karen York, and Arlene Imes.</li> </ul>

- Board Members and staff attended the NCSBN Annual Meeting. North Carolina Board of Nursing received the Regulatory Achievement Award.
- Staff member Tony Graham, Chief Operations Officer was elected to the Board of Directors (2-year term) with NCSBN.
- Congratulations to Board Member Frank DeMarco and staff member Dr. Jennifer Lewis, Director of Education recipients of the North Carolina Great 100 Nurses.
- NCSBN NCLEX plan was presented. The presentation included the NGN coming in April 2023.
- Thank you to Dr. Sara Griffith for representing the Board and presenting at the NCNA Annual Meeting.
- NCBON new logo and rebranding coming soon

Legislative Update	Received and reviewed the legislative update presented by Dr. Crystal Tillman. The update included the following: NCGA Joint Conference Committee Report outlines details regarding funding for the SANE pilot program in Cumberland County; the collaboration with the UNC Board of Governors and Community Colleges providing recommendations and a timeline for increasing by 50% nursing graduates; pilot program to fund sexual assault examiner workforce clinical and continuing education pilot program.
Strategic Plan Update	Received and reviewed the strategic plan update presented by Dr. Sara Griffith, Chief Nursing Officer. Updates included identifying targets for 2023 goals; Informing nurses about nursing regulation through social media platforms; Website re-design continues to be in progress.
Performance Measures Scorecard	Received and reviewed report on the Performance Measures presented by Dr. Catherine Moore. Updates included exam applications; NCLEX Passrate Trends; Compliance – End of fiscal year.
Education Program Activity	<ul style="list-style-type: none"> <li>• Received and reviewed Summary of Activities from the Education and Practice Committee.</li> <li>• Received and reviewed Program Non-Compliance – with NPA and Rules             <ul style="list-style-type: none"> <li>○ Guilford Technical Community College, Jamestown – Review of 2021 NCLEX Pass Rates</li> </ul> </li> </ul> <p><b>MOTION:</b> That the Board approves the program remaining on Approval with Warning status as voted on by the Board through December 2022. In January 2023, the score of “0” earned in 2021 should not be calculated in the aggregate data to determine the new status assigned in January 2023.</p>

Minowicz/Passed

Practice Received and reviewed Practice Resources presented by Joyce Winstead, Director of Practice. This information included Administration of Intravenous fluids (IV Hydration), Nutrient Therapies, Medication for Hydration, Health and Wellness.  
**MOTION:** That the Board approve the new Position Statement: Administration of Intravenous Fluids (IV Hydration), Nutrient Therapies, and Medication for Hydration, Health, and Wellness.  
 Farley/Passed

Administrative Code Received and reviewed

- 21 NCAC 36. 0228 Clinical Nurse Specialist  
**MOTION:** That the Board approve the proposed amendments to Rules as indicated to eliminate the portfolio route for new CNS recognition and align with the requirements for Certified Registered Nurse Anesthetist, Certified Nurse Midwives and Nurse Practitioners and direct staff to proceed with rulemaking process.  
 Jeppson/Passed
- 21 NCAC 36. 0807 Continuing Education  
**MOTION:** That the Board approve the proposed amendments to 21 NCAC 36. 0807 as presented and direct staff to proceed with the rulemaking process.  
 Layden/Passed
- 21 NCAC 36. 0817 Drug Prevention Rule  
**MOTION:** That the Board approve the repeal of the permanent rule 21 NCAC 36. 0817 COVID-19 Drug Preservation Rule and direct staff to proceed with the repeal process.  
 Ingram/Passed

Miscellaneous

- Results of 2023 Election of Officers were announced by Nominating Committee Member Dr. Shakira Henderson as follows:  
 Chair: Dr. Racquel Ingram, RN  
 Vice Chair: Andrea Jeppson, LPN
- Presentation of Resolutions & Plaques were presented to Dr. Ann Marie Milner, Chester Farley, Kimberly McKnight, Lynetta Howard, Arlene Imes.  
  
 Further, plaques were presented to Dr. Ann Marie Milner, Arlene Imes, Racquel Ingram recognizing their serviced in 2022 as Chair and Vice Chair.

Executive Session Closed Session for personnel matters

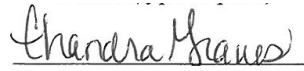
**MOTION:** To go into closed session  
Ingram/Passed

Open Session  
**MOTION:** To go into open session  
Farley/Passed


Adjournment      **MOTION:**      3:01 pm Meeting be adjourned.  
Henderson/Passed.

Minutes respectfully submitted by:

October 10, 2022  
Date Submitted

  
Chandra Graves  
Executive Assistant

January 26, 2023  
Date Approved

  
Crystal L. Tillman, DNP, RN, CNP, FRE  
Chief Executive Officer